UCCS Academic Outreach
UNIVERSITY OF COLORADO **COLORADO SPRINGS**

Need Help?	
Office Phone:	719-255-3498
Office E-mail:	hs@uccs.edu
Password Help: See important information about the Helpdesk on Page 2	719-255-4357

CU Succeed Online

- **Registration Closes: January 19, 2027**
- **Class starts January 19, 2027**

Class Nbr: 37797	**COMM 2100 CU50 – Public Speaking**	**3 credits**	**Cost: $550**



Have you enrolled in an undergraduate-level course at UCCS in the past 3 semesters?

- If yes, you already have an active myUCCS Student Portal. Skip to STEP 3.
- Forgot your myUCCS Student Portal username/password? Reset password at: https://accounts.uccs.edu or call our IT department at 719-255-4357 (See important information about the Helpdesk on Page 2)

STEP 1 ---Apply (complete ONLY if you have never had a UCCS account or have one but have not enrolled for the past 3 semesters)

Go to outreach.uccs.edu/apply (you should see **UCCS Academic Outreach Application** at top of webpage)

Provide your personal information

- From the drop-down menus select:

Admit Term:	Desired Program:	Undergraduate Program:
➢ **Spring 2027**	➢ **Undergraduate**	➢ **High School CU Succeed**

- Provide answers to the education and eligibility questions
- Verify that the information you provided is correct. **"Submit"**

STEP 2 ---Claim Your Account



Within 48 hours of submitting your application, you should receive an automated e-mail when your myUCCS student portal account is ready. You can then proceed to https://accounts.uccs.edu to claim your account to access your student portal ---where you can register, pay your bill, etc.

- Keep this username and password for future access into your myUCCS Student Portal and to order a Transcript
- Please note: automated e-mails may go to "junk mail," depending upon your e-mail filter.
- If you have been accepted to UCCS for future degree seeking, you already have a student portal and will not receive the automated email. Log in with your existing credentials or proceed to 'claim your account'.

STEP 3 ---Register and Pay

Log In to your myUCCS student portal at www.uccs.edu/portal

Registration --- Click on **"Records and Registration"** (near the top of the screen) and from the next screen, click on **"Register for Classes"**

- ✓ Pre-registration verifications: address*('Home' address marked as 'Local')*, phone numbers, emergency contact
- ✓ Tuition and Fee Agreement and Disclosure

- **Search by Class Number**, Enter 5-digit Class Number listed above. Click **"Submit Class Number"**
- Confirm the details of the course and click **"Next"**
- **Check the box** of the course you would like to enroll, under the **"Select"** column
- Click **"Add Selected Classes"**
- Confirm the course and click **"Finish Enrolling"**

Payment --- From the UCCS main portal screen, click on 'Student Financials' and then on 'View and Pay Bill'. Follow the instructions from there.

Important Dates

Registration Closes: ➢ **January 19, 2027**	**Last Day to Drop Class: *With full refund and no "W" on transcript*** ➢ **February 9, 2027**	**Last Day to Drop Class: *Without refund and with "W" on transcript*** ➢ **May 4,, 2027**

What is CU Succeed?

CU Succeed is a unique partnership between the University of Colorado Colorado Springs (UCCS) and Colorado high schools. The program provides current high school students with the opportunity to earn college academic credit while concurrently satisfying high school requirements, saving time and money in completing a college degree. Registration through UCCS for academic credit is OPTIONAL.

CU Succeed courses appear on an official UCCS transcript, as do other courses of the University. Policies regarding the transfer of credits and the specific ways in which they apply to degree requirements vary from institution to institution. You should always seek advising from the appropriate advisor at the college or university you plan to attend to ensure you are selecting the appropriate coursework for your degree and to ensure it will apply to those degree requirements.

Grading Policies for the CU Succeed *****IMPORTANT, read carefully*****

Grades earned in CU Succeed courses become a part of a student's University of Colorado academic record and official transcript. Therefore, it is extremely important that a student earn at least a 'C' grade in PLTW courses. A grade of 'C-minus' or below could prevent a student from being admitted to any campus in the University of Colorado system, regardless of the student's high school GPA or college entrance exam scores. A 'C-minus' corresponds to a GPA of 1.70, and students must have a minimum of a 2.0 University GPA to be admitted to or remain in good standing at UCCS. To withdraw from a course, email pltw@uccs.edu *prior* to the completion of the course.

The student's college transcript grade will be weighed in a 50/50 formula. 50% = PLTW End of Course Assessment, 50% = PLTW classroom assignments, exams, other coursework = 50%

Upon completion of high school, an official UCCS transcript can be ordered by visiting:
http://www.uccs.edu/registrar/transcripts.html

Cost of CU Succeed courses

The tuition for CU Succeed Online courses is $550. This cost is substantially less than if the course was taken on the UCCS campus or through the regular UCCS Online system. Payment is due at the time of registration through UCCS. Late fees may be applied to past due balances.

FERPA

The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA deals specifically with the education records of students, affording them certain rights with respect to those records. Please understand UCCS cannot discuss your account with your parents or guardians unless the FERPA Consent is signed and filed by you, the student.
https://www.uccs.edu/registrar/ferpa-consent-to-release/ferpa-faqs

Tech Support / Receiving Help from the UCCS Helpdesk
Monday through Friday, 7:30am – 6:00pm
719-255-4357 or through live chat at https://oit.uccs.edu/get-help

To receive assistance from the UCCS Helpdesk, UCCS community members (including high school dual credit students) will be required to join a Zoom call with the Service Desk during normal business hours and present a government-issued ID or high school student ID alongside their face as they would be required to do if visiting the Helpdesk in person. As attackers have been able to acquire more and more personal identifying information, which is typically used for identity verification, this is the only way the UCCS Helpdesk can confidently protect UCCS accounts. Due to FERPA, Helpdesk staff will only work on accounts when the student is on the phone or chat.